

## 2020–21 Every Student Succeeds Act Comprehensive Support and Improvement Prompts Form

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Vista Unified School District	Kellie Fleming District Compliance TOSA	<a href="mailto:kelliefleming@vistausd.org">kelliefleming@vistausd.org</a> (760) 726-2170

### Schools Identification

Please list the school(s) in the LEA that are eligible for Comprehensive Support and Improvement (CSI).
Major General Raymond Murray High; Alta Vista High

### Support for Identified Schools

Please describe how the LEA has or will support its eligible schools in developing CSI plans.
<p>The COVID-19 pandemic created unique circumstances and important considerations in terms of how we conducted stakeholder engagement and the development of CSI School Plans. Our primary focus became the health and safety of all stakeholders and the changes that would be required to practice social and physical distancing. As a result, it became necessary to adjust forward our timelines and expectations for our stakeholder activities as we turned to build capacity to communicate and engage virtually with our stakeholders. Our engagement mode with our stakeholders now includes hosting online Zoom meetings. Families who do not have internet access have the option to call in to an online Zoom meeting via phone. Our engagement efforts also include ensuring that communication with our stakeholders is in their preferred language.</p> <p><u>Professional Learning</u> Vista Unified supports both high schools using a collaborative partnership approach with district personnel working alongside site administrators to ensure improved outcomes for our students. District personnel have provided professional learning to site administrators on developing and implementing a comprehensive needs assessment, conducting a root cause analysis on key priority areas, and CSI Plan development in the context of COVID-19 and in alignment with the essential categories of our district's <i>Learning Continuity and Attendance Plan (LCP)</i>. District personnel</p>

has provided timelines and example meeting agendas for the School Site Council (SSC) and English Learner Advisory Committee (ELAC) meetings to ensure timely completion and board approval of their CSI plan.

#### Comprehensive Needs Assessment Process

School administration and district personnel will work together on a six step process that includes the following: 1) Determining the areas of focus; 2) Assembling the stakeholder team; 3) Putting together a school profile (state and local assessment data/outcomes, stakeholder surveys, student demographics); 4) Pre-reviewing and organizing data for stakeholder review; 5) Conducting the stakeholder virtual review that includes analysis of data and developing initial action items from a root-cause analysis; and 6) A summary of stakeholder feedback and prioritized key findings to inform the CSI plan development.

#### Stakeholder Engagement

School administration and district personnel will collaborate with site personnel, families, and students to develop a CSI plan that meets the unique educational needs of students. District personnel and site administration will work together in gathering and analyzing data (CA 2019 School Dashboard, local assessment data, SBAC results, and English language proficiency data) and putting it together in an easily digestible format for the stakeholder needs assessment review. Feedback from stakeholders will be used to develop the CSI plan.

#### Resource Inequities

School administration and district personnel will work together to assess past CSI Plan allocations and use of resources (people, time, and money) in an effort to identify student support and or experiences that are not organized or distributed in an equitable way. Any identified resource inequities will be modified/addressed in the current CSI Plan.

#### Evidence Based Strategies

District personnel and site administrators have reviewed a variety of websites providing access to research-based strategies and activities. Following guidance under ESSA, our schools will use evidence based strategies that fall under Tiers 1-3: strong, moderate, or promising evidence. Strategies and decision making will be aligned with each site's performance indicators that are in the red zone per the 2019 CA School Dashboard, the results of the needs assessment and root cause analysis, stakeholder feedback, the *LCP*, and with outcomes that are supported by stakeholders.

#### VUSD's Improvement Model

Vista Unified utilizes the Plan-Do-Study-Act (PDSA) cycle; an iterative problem solving model used for improving a process or carrying out change. Application of the model is guided by three questions: What are we trying to accomplish? How will we know if a change is an improvement? What changes can we make that will result in an improvement?

## **Monitoring and Evaluating Effectiveness**

Please describe how the LEA will monitor and evaluate the implementation and effectiveness of the plan to support student and school improvement.

### Continuous Improvement Cycle

We will use the Plan, Do, Study, Adjust (PDSA) cycle of inquiry and partner with SSC members (parents, teachers, and students) to monitor and evaluate the implementation and effectiveness of the CSI plan.

Staff will use a PDSA cycle template, a tool to plan and document progress with tests of change. The tool also provides guiding questions for the PDSA phases of the process. The PDSA cycles will be defined by the scope of the work to be tested and analyzed, while also ensuring that usable results and feedback opportunities are obtained with a frequency that supports the continuous improvement model.

District personnel will build school and stakeholder capacity in the application of the continuous improvement cycle by providing professional learning supports (templates, virtual training with stakeholders, guidebook, etc) while also acknowledging that learning to use PDSA cycles will take time and practice.

The types of data and information that will be collected and analyzed will be a function of the metrics used and aligned to strategies articulated in the CSI Plan. Qualitative and quantitative data may include site, district, or state assessments; surveys; or observations.

## Instructions

The Every Student Succeeds Act (ESSA) requires the local educational agency (LEA), in partnership with stakeholders, to develop and implement a plan to improve student outcomes in each school identified for Comprehensive Support and Improvement (CSI). The CSI plan must be approved by the school, LEA, and its state educational agency (SEA). For purposes of the ESSA, the State Board of Education (SBE) serves as California's SEA.

At its January 2019 meeting, the SBE took action to approve three CSI Prompts to be included in the Plan Summary of the Local Control and Accountability Plan (LCAP). The LEA would use the CSI Prompts to report how it was developing its CSI plans and monitoring improvement progress. The County Office of Education (COE) would then approve the CSI Prompts and submit a list of the LEAs with approved prompts to the SBE for final approval.

In response to the effects of COVID-19 on California's education system, **Senate Bill 98 waives the requirement of the LCAP for the 2020–21 school year (SY). The attached form replaces, for the 2020–21 SY only, the CSI Prompts requirement in the Plan Summary of the LCAP.**

**Each LEA with schools identified on the 2019 California School Dashboard (Dashboard) for CSI, shall complete this form and submit to its COE for approval no later than **October 31, 2020**.** The COE shall determine the method of submission that best meets its local context.

A COE that serves as an LEA with schools identified for CSI on the 2019 Dashboard and that generally submits an LCAP to the CDE, shall complete and submit the 2020–21 CSI Prompts form to the CDE at [LCAPreview@cde.ca.gov](mailto:LCAPreview@cde.ca.gov) no later than **October 31, 2020**.

The required details and prompts are as follows:

Provide the LEA's contact information in the space provided in the form:

- **Name of the LEA**
- **Contact Name and Title**
- **Contact email address and phone number**

Complete each prompt in the space provided.

- **Schools Identified:** Identify the schools within the LEA that have been identified for CSI.
- **Support for Identified Schools:** Describe how the LEA has or will support the identified schools in developing CSI plans.
- **Monitoring and Evaluating Effectiveness:** Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

**LEAs:** Complete and return this form to your COE no later than **October 31, 2020**.

**COEs that serve as an LEA with schools identified for CSI and that would normally submit an LCAP to the CDE:** Complete and return this form to the CDE at [LCAPreview@cde.ca.gov](mailto:LCAPreview@cde.ca.gov) no later than **October 31, 2020**.

**For questions, please contact the School Improvement and Support Office (SISO) at 916-319-0833.**