

VISTA UNIFIED SCHOOL DISTRICT
MINUTES OF A SPECIAL BOARD MEETING
OF THE BOARD OF TRUSTEES

THURSDAY, FEBRUARY 6, 2014
DISTRICT OFFICE/BOARD ROOM
1234 ARCADIA AVENUE
VISTA, CA 92084

Board Members Present

Angela D. Chunka, President
Carol Weise Herrera, Vice President
Rich Alderson, Clerk
Jim Gibson, Member
R. Elizabeth Jaka, Member

Staff Members Present

Dr. Devin Vodicka, Superintendent of Schools
Jeanie Luckey, Deputy Superintendent
Brett Killeen, Assistant Superintendent, Human Relations
Donna Caperton, Assistant Superintendent, Business Services
Raylene Veloz, Recording Secretary

**OPEN SESSION/CALL TO ORDER/ROLL
CALL/PLEDGE OF ALLEGIANCE**

The meeting was called to order at 6:00 p.m. by Dr. Vodicka.

PUBLIC COMMENTS

None

APPROVAL OF AGENDA

Member Jaka moved to approve, seconded by Member Herrera. All in favor unanimously approved.

3. Board Discussion / Governance Leadership Workshop

Dr. Vodicka shared the purpose of the workshop and the value to the Board. He thanked the Board for their continued dialog and working together to the optimal benefit of students. Thank you for your continued dedication and support and the work that we do.

California School Board Association (CSBA) Consultant Leslie DeMersseman and her assistant conducted the workshop/special meeting. Items for discussion tonight will be:

- **Effective Governance**
 - ✓ What are we hoping to accomplish.
- **Unity of Purpose**
 - ✓ What is our purpose
- **Roles and Responsibilities**
 - ✓ What are we doing and what do we want
 - ✓ What is my individual role
- **Norms to Sustain a Positive Governance Culture**
 - ✓ Prioritize what is important
- **Procedures that Support Effective Governance**
 - ✓ Prioritize what is important

Ms. DeMersseman provided a packet of information to the Board from CSBA regarding the following:

- Function of the Board.
- Board members are elected as individuals and serve as a team.
- Collaborative partnership between each other and the superintendent make up the Governance Team.
- Board focus is success of students.
- Value of Communication and Behaviors for Successful Communication

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Group discussions ensued by the Board regarding:

- Meeting guidelines and meeting norms
- Respect differences and other points of view and show respect
- Each member will take responsibility for the work of the team
- Focus on best interest of students
- Value of active listening to all ideas
- Focus on our goals
- Maintain a sense of humor

Duties

- Identify any questions or concerns (may need more information/less information, optimally supportive moving forward)
- What is impeding that progress and what is the direction we are actually taking
- Roles of the board (what can, what should the Board do)
- Maximum effectiveness
- Trust and respect is necessary. Discussed contractual, communication and competence trust
- Exchange of ideas and perspective
- Agree to disagree
- Demonstrate respect
- Meeting decorum
- Unity of purpose
- Discussion ensued by the Board on the Districts Vision, Mission and Values

Role of Superintendent

- Direction of administration
- Each member must stay within their rightful role
- Board of Trustees has collective authority not as individuals
- Value of Annual District Goals - two year and three year
- Superintendent evaluation - Success Indicators/bench marks
- Complex change

Discussion of Superintendent Communication to the Board

- Board is happy with the Superintendents communication, texting is also a good way to communicate
- Urgent issues: text to the Board, Board to email the Superintendent if they request more information. Superintendent to use his best judgment on the urgency of the message perhaps a call to each board member is valid.
- Board member shared concern of major/dramatic changes in curriculum. Perhaps we are moving too quickly. There have been major changes in curriculum. What is the impact to students and staff? Need valid information.
- What do we have in place when something is not working, what do we do.
- Board would like to see a calendar of events
- Would like to be informed early of upcoming or future events.

Meeting adjourned at 9:30 p.m. The next Regular meeting of the Board of Trustees will be held on **Thursday, February 20, 2014.**

Secretary of the Board of Trustees

Clerk of the Board of Trustees