

VISTA UNIFIED SCHOOL DISTRICT
MINUTES OF A REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES

THURSDAY, JUNE 27, 2013
CITY OF VISTA, CIVIC CENTER
COMMUNITY ROOM
400 200 CIVIC CENTER DRIVE
VISTA, CA 92084

Board Members Present

R. Elizabeth Jaka, President
Angela D. Chunka, Vice President
Carol Weise Herrera, Clerk
Rich Alderson, Member
Jim Gibson, Member

Staff Members Present

Dr. Devin Vodicka, Superintendent of Schools
Jeanie Luckey, Deputy Superintendent
Myrna Vallely, Assistant Superintendent, Human Resources
Donna Caperton, Assistant Superintendent, Business Services
Raylene Veloz, Recording Secretary

**OPEN SESSION/CALL TO ORDER/ROLL
CALL/PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by President Jaka.

CLOSED SESSION

The Board by a **unanimous vote** approved the resignation agreement of **Employee No. 08-201306 a permanent classified employee.**

The Board by a **unanimous vote** approved to release teacher **Case No. 09-201306.**

APPROVAL OF AGENDA

MOTION

Member Herrera moved to approve the agenda, seconded by Member Chunka. All in favor unanimously passed.

**PRESENTATION BY COMMUNITY
MEMBERS**

Item 5.A. Items Not on the Agenda/Items for Future Discussion

Joan Brubaker stated she is pleased to see a sign/banner on the backstop at Mission Vista High. Ms. Brubaker stated the word **magnet** should be on the sign. It was part of the bond measure voted on by the community. Shared her thoughts and stated I have heard many many compliments about the school. If a sign is ever made it should read **magnet high school.**

Ms. Brubaker added students should not take messages home to educate parents such as on Obamacare. Do not use education money for that it is political.

Member Gibson stated we need to look at a permanent structure there. It should also state **two high schools.** Agrees sign should state **magnet and add s at the end of schools.** We need a professional looking permanent sign. Would like to see staff move this forward. Perhaps a cement monument.

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Item 6.A. Public Hearings (2)

DEDICATION OF PROPERTY FOR TAYLOR STREET EXTENSION NECESSARY FOR PUBLIC STREET PURPOSES TO THE CITY OF VISTA (ACTION ITEM 18.A)

President Jaka stated on May 16, 2013, the Board adopted Resolution No. 13-77 approving the District's notice of intention to dedicate and convey property for street purposes to the City of Vista for the Taylor Street extension.

In accordance with the Education Code and the resolution of intention to dedicate, adopted on May 16th, copies of the resolution have been posted in three public places not less than ten (10) days prior to June 27, 2013. The resolution has also been published in the [North County Times—UT Edition] not less than five (5) days prior to this meeting. The Board desires to complete the required procedures set forth in the Education Code necessary to finalize the dedication and conveyance of the property.

Item #6.A. Calls for the Board to conduct a public hearing and then consider Resolution No. 13-88 (action item 18.a) which would constitute the District's final approval of dedication and conveyance of the property to the City of Vista for street purposes for the Taylor Street extension.

Open Public Hearing for Comment

No Comments

Close Public Hearing for Comments

B. PUBLIC HEARING ON THE ADOPTION OF THE 2013-14 FINAL BUDGET (ACTION ITEM 18.C)

The budget development process has been completed for the preparation of the 2013-14 adopted budget. Ed Code 42127 states that this process must be completed and a **public hearing** held on or before July 1.

Open Public Hearing for Comment

No Comments

Close Public Hearing for Comments

Item 7.A. District Announcements – Dr. Vodicka

Congratulations to all on completion of a successful school year. We have the Summer Jump Start Program in session, number of facility improvement projects underway, and along with Professional Development held on the common core and state budget. The Strategic Plan will be presented tonight and congratulated Myrna Vallely on her retirement.

Introduced new administrators: **Brett Killeen the new Assistant Superintendent of Human Relations, Benjamin Gaines new principal of Rancho Minerva Middle School, Anthony Barela new principal of Roosevelt Middle School and Susie Reese the new Transportation Director.**

Thanked the Board for their confidence and support as a leader.

Item 8.A. VTA Report

No Report

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Item 8.B. CSEA Report

CSEA President Michelle Bell shared the Board made a very wise decision for our new superintendent. It has been a wonderful year. A lot has been accomplished this year and there is still a lot to do. CSEA is ready to do the work. Myrna Vallely enjoy your retirement. Ms. Bell welcomed our new administrators. Thank you for the people you have brought on board this year.

Item 9.A. Staff/Committee Reports

Annual Report Teen Parent Program

Susie Bristow, Director of the program briefly shared the following information:

- Student Success Stories
- Student Data Information
- Babies Served in 2013
- 2013 Graduation Success
- Five Year in Review
- Successes to be proud of
- Focus Areas
- 30 year Celebration

B. Capital Appreciation and Financing: Dan McAllister, Treasurer

Mr. McAllister shared information on the following:

- Property Taxes and their value
- Capital Appreciation Bonds/ Past and Present
- Costs and Value of Capital Appreciation Bonds/Payback Ratios
- Financing

C. School Services of California Budget Overview

Ron Bennett, School Services Chief Executive Officer shared the following information:

- Themes for the State Budget
- Major Proposals Approved by the Legislature
- National Economy
- Budget Risks are lower in 2013-14
- Funding Per ADA – Actual vs. Statutory Level
- Local Control Funding Formula (LCFF) – What It Does
- LCFF Model
- LCFF – Why Do It Now

Dr. Vodicka added we need to be prudent and cautious moving forward with the budget. The Board must approve the accountability plan in order for the District to receive LCFF revenue.

5 MINUTE BREAK

Item 10.A. Consent Calendar

Item 13.A. pulled from the agenda: Approve The Special Education Strategic Plan For Full Implementation Starting In The 2013-14 School Year

Member **Chunka** moved to approve the consent calendar, seconded by Member **Herrera**. All in favor **unanimously** passed.

MOTION

10. CONSENT CALENDAR

- A. APPROVE MEETING MINUTES FROM SPECIAL BOARD MEETING - MAY 9, 2013
- B. APPROVE MEETING MINUTES FROM REGULAR BOARD MEETING - MAY 16, 2013

11. HUMAN RESOURCES - CERTIFICATED AND CLASSIFIED

- A. APPROVE THE HUMAN RESOURCES REGISTER - CLASSIFIED
- B. APPROVE THE HUMAN RESOURCES CERTIFICATED PERSONNEL REGISTER
- C. APPROVE OF SUBSEQUENT VARIABLE TERM WAIVER REQUEST
- D. APPROVE OF SUBSEQUENT VARIABLE TERM WAIVER REQUEST

12. STUDENT SUPPORT SERVICES

- A. STAFF'S RECOMMENDATION FOR EXPULSION OF CASES NUMBERED W28-2012/13 THROUGH W30-2012/13

13. SPECIAL EDUCATION

- B. APPROVE OVERNIGHT TRAVEL FOR FIVE MISSION VISTA HIGH SCHOOL (MVHS) TEACHERS, ANGEL CHAVARIN, CHIVON PARLI, STEVE KAUFMAN, LAURI KANIA AND ALISON GARNER AND MVHS STUDENT LEADERSHIP TEAM TO ATTEND A PEER MEDIATION LEADERSHIP RETREAT AT WHISPERING WINDS LODGE IN JULIAN, CALIFORNIA ON MONDAY, JULY 22, 2013 TO THURSDAY, JULY 25.

14. CURRICULUM & INSTRUCTION

- A. APPROVE THE SINGLE PLAN FOR STUDENT ACHEIVEMENT PLAN AMENDMENTS FOR MAJOR GENERAL RAYMOND MURRAY HIGH SCHOOL AND RANCHO BUENA VISTA HIGH SCHOOL
- B. NEW HIGH SCHOOL COURSES FOR 2013-2014
- C. APPROVE NEW TEXTBOOKS FOR 2013-2014
- D. APPROVE TRIP FOR DARA ROSEN, MISSION VISTA DUAL MAGNET HIGH SCHOOL TEACHER, TO ATTEND PROJECT LEAD THE WAY BIOMEDICAL INNOVATIONS CORE TRAINING AT WASHINGTON STATE UNIVERSITY, SPOKANE, WA. SUNDAY, JULY 21, 2013 THROUGH FRIDAY, AUGUST 2, 2013
- E. APPROVE TRIP FOR ASHLEY ROSE, MISSION VISTA DUAL MAGNET HIGH SCHOOL TEACHER, TO ATTEND ADVANCED PLACEMENT CHEMISTRY SEMINAR MONDAY, JULY 22 - FRIDAY, JULY 26, 2013 AT STANFORD UNIVERSITY, STANFORD, CA
- F. APPROVE OVERNIGHT TRAVEL FOR VHS TEACHERS KIM WAGNER AND JENNIFER MARQUARDT AND THE VISTA HIGH SCHOOL CHEER TEAM TO ATTEND CHEER CAMP ON MONDAY, JUNE 24TH TO THURSDAY JUNE 27TH, 2013 AT THE JW MARRIOTT PALM SPRINGS, CA.
- G. APPROVE OVERNIGHT TRAVEL FOR VHS TEACHER TAMMIE WOOD AND ASB YEARBOOK STUDENTS TO ATTEND YEARBOOK CAMP ON MONDAY, JULY 15 TO WEDNESDAY JULY 17, 2013 IN PALM SPRINGS, CA.
- H. APPROVE OVERNIGHT TRAVEL FOR VHS TEACHER CAROLYN THOM TO ATTEND THE COLLABORATIVE DESIGN INSTITUTE SUNDAY, JULY 7 TO SUNDAY JULY 14, 2013 IN RIVERSIDE, CA.
- I. APPROVE OVERNIGHT TRAVEL FOR TEACHER DAVE SPENCE AND VHS VARSITY WATER POLO TEAM TO ATTEND THE FINIS MEMORIAL INVITATIONAL TOURNAMENT, THURSDAY OCTOBER 24, 2013 TO SUNDAY OCTOBER 27, 2013 IN SAN JOSE, CA.
- J. APPROVE OVERNIGHT TRAVEL FOR VHS HONORS COORDINATOR, PATTIE NOESKE TO ATTEND THE INTERNATIONAL BACCALAUREATE (IB) 2 COORDINATION DIPLOMA WORKSHOPS, TUESDAY JULY 9, 2013 TO THURSDAY JULY 11, 2013 IN ATLANTA, GA.
- K. APPROVE OVERNIGHT TRAVEL FOR VHS TEACHER DAVE SPENCE AND VARSITY WATER POLO TEAM TO ATTEND THE MENLO ROCHE INVITATIONAL TOURNAMENT THURSDAY SEPTEMBER 19, 2013 TO SUNDAY, SEPTEMBER 22, 2013 IN SAN JOSE, CA.
- L. APPROVE OVERNIGHT TRAVEL FOR CYRUS ORTIZ-LUIS AND 25 STUDENTS FROM THE VHS BAND/PAGEANTRY STUDENT LEADERSHIP TEAM TO ATTEND LEADERSHIP CAMP ON WEDNESDAY, JULY 30, 2013 TO FRIDAY, AUGUST 1, 2013 IN IDYLLWILD, CA.
- M. APPROVE OVERNIGHT TRAVEL FOR RANCHO BUENA VISTA HIGH SCHOOL BOYS AND GIRLS CROSS COUNTRY TEAMS TO THE LAS VEGAS CROSS COUNTRY INVITATIONAL IN HENDERSON, NEVADA, ON FRIDAY, SEPTEMBER 13 THROUGH SUNDAY, SEPTEMBER 15, 2013.
- N. APPROVE OUT OF STATE TRAVEL FOR JULIE PRATER, LISA BERRY, PETER KRAMER, AND CHIVON PARLI TO ATTEND THE NAVIANCE SUMMER INSTITUTE CONFERENCE ON MONDAY, JULY 8 THROUGH FRIDAY, JULY 12, 2013 IN NAPLES, FLORIDA
- O. APPROVE OVERNIGHT TRAVEL FOR PRINCIPAL BRIAN MARTES, ELD COORDINATOR LETICIA CIMINO, TEACHERS LORENA STEWART, LU ANN ROBERTS, CLAUDIA DIAZ, BARBARA BOURGUIGNON, DALIA SHAPOSHNICK, ANNE MORENO TO ATTEND TURN AROUND SCHOOLS CONFERENCE ON SUNDAY, JULY 21, 2013 TO TUESDAY, JULY 23, 2013 AT THE RENAISSANCE ESMERALDA INDIAN WELLS RESORT, INDIAN WELLS, CA
- P. APPROVE OUT OF STATE TRAVEL FOR BOBIER ELEMENTARY TEACHER JIM ESCOBAR TO PARTICPATE IN THE COLONIAL WILLIAMSBURG TEACHER INSTITUTE IN WILLIAMSBURG, VIRGINIA, TUESDAY, JULY 2 THROUGH WEDNESDAY, JULY 10, 2013
- Q. OLIVE ELEMENTARY QUALITY EDUCATION INVESTMENT ACT (QEIA) REQUIREMENTS – QEIA ANNUAL ACADEMIC PERFORMANCE INDEX (API) GROWTH TARGET SUMMARY AND SCHOOL PLAN ANALYSIS AND REVISED SINGLE PLAN FOR STUDENT ACHIEVEMENT (SPSA)
- R. APPROVE OVERNIGHT TRAVEL FOR ARTS SPECIALIST KATHY OLSON, DANCE SPECIALIST JOAN LANCIAL AND DRAMA SPECIALIST KATHY OLSON TO ATTEND THE CALIFORNIA ART PROJECT COLLABORATIVE DESIGN CONFERENCE IN RIVERSIDE, CA ON SUNDAY JULY 7TH TO SUNDAY JULY 14TH AND FRIDAY SEPTEMBER 20TH-SUNDAY SEPTEMBER 22ND AND FRIDAY OCTOBER 18TH TO SUNDAY OCTOBER 20TH 2013 AND FRIDAY JANUARY 31ST TO SATURDAY FEBRUARY 1ST 2014
- S. APPROVE OVERNIGHT TRAVEL FOR ARTS SPECIALIST KATHY OLSON TO ATTEND CALIFORNIA ART EDUCATION ASSOCIATION ON FRIDAY NOVEMBER 1ST TO SUNDAY NOVEMBER 3RD, 2013 IN IDYLLWILD, CA

15. BUSINESS SERVICES

- A. RATIFY AWARD OF BID FOR CONCRETE REPAIRS AT VARIOUS SITES TO HARBOR BAY, INC IN THE BID AMOUNT OF \$138,545, BID #C13140020
- B. RATIFY AND APPROVE GRANTS RECEIVED FOR THE PERIOD FROM MAY 1, 2013 THROUGH JUNE 14, 2013
- C. APPROVE AMENDMENT TO JOINT USE AGREEMENT FOR FACILITIES WITH THE CITY OF VISTA
- D. RATIFY AWARD OF BID #C13140016, REPLACEMENT OF SYNTHETIC FIELD AT RBVHS TO OHNO CONSTRUCTION COMPANY IN THE BID AMOUNT OF 180,200
- E. APPROVE VISTA UNIFIED SCHOOL DISTRICT REPRESENTATIVES FOR CITY COMMISSION POSITIONS (ARTS COMMISSION, COMMUNITY SAFETY COMMISSION, AND TRAFFIC COMMISSION)
- F. APPROVE ENTERING INTO AN AGREEMENT TO RENEW THE LICENSE OF USE WITH EDUCATIONAL ENRICHMENT SYSTEMS FOR A CHILD DEVELOPMENT CENTER
- G. REJECTION OF CLAIM #1213-47
- H. REJECTION OF CLAIM #1213-43
- I. RATIFY AND APPROVE CONTRACTS EXCEEDING \$5,000
- J. BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO VISTA UNIFIED SCHOOL DISTRICT TOTALLING \$87,704.54
- K. REJECT BID #C13140011R, ASPHALT REPAIRS AT SIX VUSD SITES

16. FISCAL SERVICES/ACCOUNTING/CHILD NUTRITION SERVICES

- A. APPROVE THE CHILD NUTRITION CASH EXPENDITURES FOR APRIL 2013
- B. RATIFY AND APPROVE CHILD NUTRITION PURCHASE ORDERS FOR MAY 2013
- C. RATIFY AND APPROVE OF WARRANT NOS. 12-173213 THROUGH 12-190048
- D. APPROVE OF REVOLVING CASH FUND PAYMENT
- E. AUTHORIZE DESTRUCTION OF RECORDS
- F. APPROVE BUDGET ADJUSTMENT RESOLUTION NO. 13-89

17. PURCHASING

- A. RATIFY AND APPROVE PURCHASE ORDERS
- B. APPROVE SURPLUS EQUIPMENT/MATERIALS FOR DISPOSAL/SALE
- C. AUTHORIZE DISPOSAL OF OBSOLETE AND/OR WORN-OUT TEXTBOOKS AND INSTRUCTIONAL MATERIALS
- D. AWARD OF BID FOR CHILD NUTRITION SERVICES FOR THE 2013-2014 YEAR, BID #248000NB
- E. APPROVE THE FIRST OPTION YEAR RENEWAL TO EXTEND THE CONTRACT FOR EXTRA-CURRICULAR TRANSPORTATION, BID #221000TB FOR THE PERIOD OF JULY 1, 2013 THROUGH JUNE 30, 2014

Item 13.A. Approve The Special Education Strategic Plan For Full Implementation Starting In The 2013-14 School Year

PRESENTATION BY COMMUNITY MEMBERS

Joann Murphy provided technical assistance during the Special Education restructuring and work. As a member of the original FCMAT Team Ms. Murphy provided feedback on the strategic plan and its value. The re-design is not in decreasing services but in building a solid foundation of support to support our students.

Teri Gibbons appreciates everything done regarding Special Ed. issues. Ms. Gibbons was one of the members on the task force. What are we specifically going to be doing? What will the classrooms look like? She shared her concerns on provided services. Parents need more details.

Alex Houck teacher at VHS was part of the Special Ed taskforce. They have done a lot of work and he is proud of the work accomplished. Please support the suggestions shared that will benefit all of our students.

Board Discussion: Member Jaka inquired are students' needs being met and are they being consistent. **Dr. Matt Doyle, Executive Director of Special Ed.** shared what will be offered in the plan. The plan will need to be developed identified and adjusted. Dr. Doyle added the consistent person will be the principal. The principals will be more proactive and demonstrative. Dr. Vodicka shared further information on the plan and focus. The Board shared their thoughts.

Member Chunka stated her thoughts and shared the value of the principal as the consistent contact.

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Dr. Doyle shared how the information will be shared with the community. Information will be posted on the website and they will provide Spanish translations and parent involvement workshops.

Member Herrera shared her thoughts and the value of principal involvement in this process. They need to be involved in the students Student Success Team (SST) and the Individualized Education Program (IEP).

Member Alderson added this is a wonderful report and well done. We also need some kind of triage of what is completed or what needs to be done to ensure that students and parents are receiving the services required.

MOTION

Member **Alderson** moved to approve, seconded by **Member Chunka**. All in favor **unanimously passed**.

CLOSED SESSION ANNOUNCEMENT

President Jaka stated by **unanimous vote the following waivers between the VTA and the District were approved for the 2013-14 School Year:**

1. Theory of Knowledge for Vista and Rancho Buena Vista High Schools
2. Late Start Monday Schedule for Rancho Buena Vista and Mission Vista High schools
3. Advisory Class at Mission Vista High
4. Nine Period Daily School Schedule at Washington Middle School
5. AVID Teacher Schedule at Rancho Buena Vista High School
6. Extended Learning Period/Advisory Period Schedule for Vista Magnet Middle

The following Waiver Requests were not approved:

The **Early Release Wednesday Schedule at Beaumont, Casita Center, and Vista Academy of Visual and Performing Arts elementary schools.**

18. Action/Discussion Items

A. Approve Resolution #13-88 Approving The Dedication Of Property For The Taylor Street Extension For Public Street Purposes To The City Of Vista

MOTION

Member Alderson moved to approve Resolution #13-88, seconded by Member Chunka. All in favor unanimously passed.

B. Accept The Close Out Report Of The Citizen's Bond Oversight Committee And Approve The Dissolution Of The Citizen's Bond Oversight Committee

Donna Caperton, Assistant Superintendent of Business Services shared a brief overview of the Committees accomplishments and the value of member input. It was a lot of work but worthwhile at the end. It was a successful program. Thanked the Committee for their hard work. We have some beautiful schools.

MOTION

Member Gibson moved to accept the Close Out Report, seconded by Member Herrera. All in favor unanimously approved.

C. Adoption Of The 2013-14 Budget

Ms. Caperton shared the following presentation/information:

- **Assumptions** – Budget is built based on assumptions
 - ✓ 2013-14 Assumptions
 - ✓ Special Education Funding has no COLA funding for 2013-14
 - ✓ Enrollment/Average Daily Attendance for 2013-14

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- ✓ Projected Cost of a 1% salary increase
- ✓ Staffing
- **Budget Reductions Previously Approved (List)**
- **2013-14 Budget:**
 - ✓ Revenues \$174,693,589
 - ✓ Expenditures \$185,569,591
 - ✓ Net increase (Decrease) in Fund Balance (\$10,876,002)
- 2013-14 Projected Revenues and Expenditures
- 2013-14 Projected Fund Balance
- Multi-Year Projections/Ending Fund Balance
- LCFF information
- LCFF Multi-year projection/Projections

MOTION

Member **Chunka** moved to approve to adopt the budget, Member **Herrera** seconded. All in favor *unanimously approved*.

D. Approve Resolution #13-86 For The Adoption Of A 5% Reserve For Economic Uncertainties

MOTION

Member **Gibson** moved to increase reserves by 5%, seconded by Member **Alderson**. All in favor *unanimously passed*.

E. Approve Resolution #13-87 for the Establishment of Funds for Deferred Maintenance

Ms. Caperton stated there is no longer a categorical fund called deferred maintenance due to the LCFF. This is a graduated way to fund the budget each and every year to support our facilities. The District will be able to decide what these funds will be used for and not the State. This will help take care of the essential needs and on-going repairs of the District.

MOTION

Member **Gibson** moved to adopt Resolution 13-87, seconded by Member **Herrera**. All in favor *unanimously passed*.

F. Approve Salary Increase Of 5.66% In Lieu Of The 7% Employee Paid Contribution to the Public Employees Retirement System to the Confidential and Supervisory Employee Groups Effective July 1, 2013

MOTION

Member **Gibson** moved to approve the salary increase, seconded by Member **Chunka**. All in favor *unanimously passed*.

G. Approve Change Order 1 Reducing The Contract For Construction Management Of The Linda Rhoades Recreation Center With Erickson Hall, Inc. In The Amount Of \$534,004, C10110166

MOTION

Member **Herrera** moved to approve change order 1 reducing the Contract for Construction Management of the Linda Rhoades Recreation Center, seconded by Member **Chunka**. All in favor *unanimously passed*.

H. Roles And Responsibilities Part 2 - Approve To Add Network Leader Annual Stipend In The Amount Of \$5325. To Administration Salary Schedule

Dr. Vodicka shared a brief overview and then presented next steps:

Roles and Responsibilities II

- Background
- Accelerate
- VUSD Think Tank Ideas
- Current Context

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Next Steps

- Develop detailed plans for creation of Information and Innovation Department
- Ask for applications of interest for Network Leaders from site principals
- Interview and select Network Leaders
- Form School networks
- Launch Network Council, including site Network Leaders and District Office Leaders
- Eight Steps to Transforming Your Organization – John Kotter

Request for Approval

- **Request approval to add Network Leader annual stipend in the amount of \$5325. to administration salary schedule**

Board Discussion: Member Gibson shared his concerns/thoughts on the approach or funding of this approach. Would like to table this tonight to hear more about it.

Member Herrera stated we are adding more to principals with this stipend. Can we ask that of them and what is that more?

Member Alderson stated we should move a little bit more slowly on this and the innovation as well. Shared his thoughts.

MOTION

Member **Gibson moved to table this item, seconded by Member Alderson.**

Member Herrera suggested to Dr. Vodicka an hour long workshop for the Board to present how this ties into our goals, objectives and strategic plan. Shared her thoughts.

All in favor to table: Chunka, Herrera, Jaka, Gibson, Alderson. **Oppose:** None
Unanimously approved to table this item.

Meeting adjourned at 10:00 p.m. The next Regular meeting of the Board of Trustees will be held on **Thursday, July 18, 2013.**

Secretary of the Board of Trustees

Clerk of the Board of Trustees