

VISTA UNIFIED SCHOOL DISTRICT
MINUTES OF A REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES

THURSDAY, SEPTEMBER 12, 2013
CITY OF VISTA, CIVIC CENTER
MORRIS VANCE COMMUNITY ROOM
200 CIVIC CENTER DRIVE
VISTA, CA 92084

Board Members Present

R. Elizabeth Jaka, President
Angela D. Chunka, Vice President
Carol Weise Herrera, Clerk
Rich Alderson, Member
Jim Gibson, Member

Staff Members Present

Dr. Devin Vodicka, Superintendent of Schools
Jeanie Luckey, Deputy Superintendent
Brett Killeen, Assistant Superintendent, Human Relations
Donna Caperton, Assistant Superintendent, Business Services
Raylene Veloz, Recording Secretary

**OPEN SESSION/CALL TO ORDER/ROLL
CALL/PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 p.m. by President Jaka.

CLOSED SESSION

The Board in Closed Session by **unanimous vote** (5 ayes) **approved the resignation agreement for employee #02-201309 a permanent certificated employee.**

The Board in Closed Session by **unanimous vote** (5 ayes) **approved the termination for employee #03-201309 a permanent classified employee.**

The Board in Closed Session by **unanimous vote** (5 ayes) **approved the suspension for employee #05-201309 a permanent classified employee.**

APPROVAL OF AGENDA

President Jaka stated there is a **modification** to the agenda. **Item 15.N contract C13140163 has been pulled from the list. The new total of contracts is \$516,661.00.**

MOTION

Member Herrera moved to approve the agenda as stated and modified, seconded by Member Chunka. All in favor unanimously passed.

**PRESENTATION BY COMMUNITY
MEMBERS**

Item 5.A. Items Not on the Agenda/Items for Future Discussion

Kelly Ferreira a parent of the district shared concerns about the implementation of the Common Core. She stated she was told that the Common Core would not be implemented by Madison Middle School because they would not be ready. Ms. Ferreira shared further concerns.

Member Gibson would like a discussion at the next Board meeting on the Common Core assessments or at a meeting to discuss in the future.

JB Barton shared his thoughts on suspending the Budget Advisory Committee (BAC). Mr. Barton shared the value of the committee to continue to meet. This has been a long standing committee. Continue the committee.

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Item 6.A. Public Hearing for Common Core State Standards (CCSS) Implementation Funding

President Jaka stated the State Budget for 2013-14 provides one-time funds to local education agencies to support the activities required to implement the federal Common Core State Standards that California has adopted. The funds must be spent by July 1, 2015 as stated in the board item.

President Jaka opened Public Hearing for Comments:

Alejandro Sanchez a parent of the district shared his thoughts and concerns on schools progress and spending of the district.

Barbara Franklin, President of VTA is excited that the Common Core is being implemented and shared the value of the professional training.

Public Hearing Closed

Item 7.A. District Announcements – Dr. Vodicka

As of yesterday we are 50 students up in enrollment. It is exciting that we are seeing growth in our district.

New administrative changes: Vivian Firestone has taken a position in another district and **the interim principal of Alamosa Elementary is Nicole Hendricks.** Hired **two new assistant principals Cindy Anderson at Washington Middle and Tara Biancamano is moving from MVHS to Vista Adult Education.**

Dr. Vodicka served on two panels. One at the Museum of Making Music in Carlsbad and in San Diego by the U.S. Department of Education on the use of technology at schools. This is a great reflection of hard work and progress around the district.

On Tuesday, September 17 the Vista Education Foundation (VEF) night at the Moonlight will recognize several outstanding employees. They are **Dewayne Cossey, Anne Fennell, Susan Clark, Alicia Evilsizer and Christina Clark.**

Also on **September 17 the District will officially sign the Guaranteed Admission Agreement with Cal State San Marcos starting with the class of 2017.** Students from Vista Unified who meet specific requirements will be guaranteed admission to Cal State University San Marcos.

On October 2 Del Norte PTA Council will be hosting a Common Core parent information night. Superintendent Vodicka will share a presentation along with Dr. Shannon Coulter from the San Diego County Office of Education.

On Saturday, October 5 the Salute to Teachers night in San Diego will be held. Teachers **Theresa Lucero from Vista Magnet and Steffanie Rupp from Madison Middle are nominees.** On **Saturday, October 19 the 10th Annual Festival of the Arts** event will be held.

Item 8.A. VTA Report

President Barbara Franklin stated the school year this year has started a lot smoother. Thanked the Board and Superintendent for the one-time bonus to teachers agreed upon. Ms. Franklin shared concerns about the district budget, district reserves and deficit. The Board must insist on accurate financial projections. We need to be spending money to provide the best possible education. She shared further concerns of class sizes. The district should not be excluding people in the budget process and would like to continue the BAC.

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Ms. Franklin added we need to work together. We need to receive input. Make sure our decisions are fair, sound and ultimately a benefit for our students.

Item 8.B. CSEA Report

Michelle Bell, President of CSEA stated school is back in full swing. It has been a very busy summer for CSEA. Thank you for allowing Dr. Vodicka to attend and present at the event in Las Vegas **to acknowledge Alicia Evilsizer**. Next week Ms. Evilsizer will be honored at the VEF event for her work as a classified employee. Ms. Bell is excited about the Common Core and congratulations to our new administrators.

Item 9.A. Goal Report - English Language Arts - Anne Green, Director of Curriculum & Instruction

PRESENTATION BY COMMUNITY MEMBERS

Alejandro Sanchez shared his thoughts on the English Learners program and reclassification. He stated he has been tracking the numbers. He shared his concerns. What will happen in the next 10 or 5 years?

Goals Report: English Language Arts

Ms. Green presented the following information.

- **California Standards Test 2012/13** (Grade level, Advance, Proficient, Basic and Intensive Intervention)
- **Exiting Measure Predictive of Smarter Balance Assessment Consortium (SBAC) and College Career Readiness** (September, December 2013 and March, June 2014) Standardized Testing And Reporting Program (STAR) Early Literacy, STAR Reading, Early Assessment Program (EAP) and California High School Exit Exam (CAHSEE)

Next Steps

- September 2013: participate in SDCOE performance task pilot and analyze resulting evidence
- Create and pilot new site-based and district-wide common core aligned formative assessments which include measurements of phonemic awareness, letter identification and speaking and listening skills.
- Create and pilot additional internal assessment tools such as running records, digital portfolios and performance tasks
- Establish strong Professional Learning Community practices for reviewing SBAC and other data as it arrives and adjusting instruction accordingly.

Board discussion:

Member Chunka inquired of the 43% who are college ready, how many students go off to college? Ms. Green shared the program Naviance will allow the district to track students over time. Which ones go to college and finish college. **Member Chunka** asked Professional Learning Communities (PLC) are we having them at every site and are we taking the time to do that? Ms. Green stated yes we have an aggressive agenda this year. We will keep the PLC momentum moving along with the instructional rounds.

Member Herrera added I am delighted to see we are developing assessments. Happy to see we are moving forward. Under the performance task would like to see that means writing. **Dr. Vodicka** added this is a common performance assessment that has a strong writing component across the County. We will be receiving feedback on how well our students did compared to our neighbors.

PRESENTATION BY COMMUNITY MEMBERS

Item 9.B. Goal Report - Math - Cathy Williams, Director of Curriculum & Instruction

Alejandro Sanchez shared his concerns about mathematics and how students are doing in our district.

Math Update

Cathy Williams presented the following information:

- California Standards Test – 2012-13 – Grade Level, Advanced, Proficient, Basic, Intensive Intervention
- Elementary (2-5), Middle (6-7), General Math, Algebra 1, Geometry, Algebra 2 and HSS
- Existing Measure Predictive of SBAC and College Career Readiness (September, December 2013 and March, June 2014). STAR Math 3-10

Next Steps

- **Spring 2014:** Participate in SDCOE performance task pilot and analyze resulting evidence, created and pilot new site-based and district-wide common core aligned formative assessment aligned to the content and practice standards
- **Implement intensive intervention programs**
- **Create and pilot additional internal assessment tools** such as running records, digital portfolios and performance tasks
- **Establish strong professional learning community practices** for reviewing SBAC and other data as it arrives and adjusting instruction accordingly.

Dr. Vodicka shared further information on the curriculum students will be receiving. *We are one of the first districts to have an instructional model.*

Member Chunka *inquired of the 10% college ready how many students are taking classes higher than Algebra II.* Ms. Williams shared we have a declining number that choose to take Algebra II. Information will be provided.

Member Herrera *added have we ever sent a survey out and asked students where did they stop learning math and what kind of math or instruction would have helped them? We should hear from students. Professional development is needed. Students need that foundation in math.* Ms. Williams shared what is currently being accomplished in the district.

10 minute break 8:10 p.m.

Member Gibson *stated he has complete confidence in the budget numbers presented over the years. They have been accurate, true, and professional. We have not gone into bankruptcy. You have worked really hard, been a prudent planner and we have a Plan B and reserves. Thank you for your professionalism and accuracy.* Ms. Caperton acknowledged her great staff and Casi Wells, Executive Director of Fiscal Services.

Item 9.C. School Naming Process for Sierra Vista High School and Washington Middle School (WMS) for 2014-15 School Year

Donna Caperton, Assistant Superintendent of Business Services shared the following information:

- **Issue** – WMS is becoming a magnet school starting in 2014-15. WMS wants a new name. Sierra Vista High School no longer serves high school students, most are transition students ages 18-22
- **Shared process for Sierra Vista and Washington Middle**
 - A. Superintendent Advisory Committee
 - B. Recommendations from Advisory Committee to Cabinet

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- C. Superintendent to make final recommendation for **board approval** no later than November board meeting.

Member Gibson stated maybe WMS can be named after a person of significance, possibly in technology or someone from history. People we want our students to emulate. Dr. Vodicka shared the board policy that allows that.

Item 9.D. Vista Unified Blueprint Update - Dr. Devin Vodicka, Superintendent

PRESENTATION BY COMMUNITY MEMBERS

Alejandro Sanchez shared his concerns about Bella Mente and transportation.

Dr. Vodicka shared the following information:

- Blueprint Process
- Current Context
- Background
- Framework for the Future
- Vista Unified School District Goals
- VUSD Goals and LCAP

Priority Areas: Board Input

1. **Proficiency in English language Arts**
2. **Proficiency in Mathematics**
3. **Reclassification of English Learners**
 - Blueprint process
 - Key Stakeholder Groups
 - Options for Stakeholder Consultation
 - Consultation Plan
 - Blueprint Timeline

Next Steps

- Implement the Blueprint timeline
- Provide routine updates at Board Meetings
- Communicate broadly
- Continue to monitor LCAP developments
- Adapt

Member Herrera stated at what point do we make recommendations concerning the goals for modification. **Dr. Vodicka** stated maybe winter, January, February we can focus on that work. **Member Herrera** shared maybe we can eliminate some and deal with a sizable number. Something we can manage. **Member Alderson** added maybe we don't change the goals but focus on the three we agreed on.

(All reports can be viewed on-line at www.boarddocs.com/ca/vusd/board.nsf. Click on September 12, 2013 board meeting)

Item 10.A. Consent Calendar

MOTION

Member Herrera moved to approve the consent calendar as amended, seconded by **Member Alderson**. All in favor **unanimously passed**.

A. APPROVED MEETING MINUTES FROM REGULAR BOARD MEETING - AUGUST 15, 2013

11. HUMAN RELATIONS

- A. APPROVE THE HUMAN RELATIONS CERTIFICATED PERSONNEL REGISTER
- B. APPROVE THE HUMAN RELATIONS - CLASSIFIED BOARD REGISTER

12. STUDENT SUPPORT SERVICES

- A. STAFF'S RECOMMENDATION FOR READMISSION OF STUDENTS WHO HAVE BEEN EXPELLED FROM OTHER SCHOOL DISTRICTS AND NOW LIVE IN THE VISTA UNIFIED SCHOOL DISTRICT AND HAVE APPLIED FOR READMISSION TO THE VISTA UNIFIED SCHOOL DISTRICT.
- B. STAFF'S RECOMMENDATION FOR READMISSION OF STUDENTS WHO HAVE APPLIED FOR READMISSION TO THE VISTA UNIFIED SCHOOL DISTRICT
- C. INTERDISTRICT ATTENDANCE AGREEMENT FOR THE 2013-16 SCHOOL YEARS

13. SPECIAL EDUCATION - NONE

14. CURRICULUM & INSTRUCTION

- A. APPROVE THE OUT OF DISTRICT TRAVEL REGISTER
- B. APPROVE THE FIELD TRIP OVERNIGHT REGISTER

15. BUSINESS SERVICES

- A. ADOPTION OF RESOLUTION NO. 14-04 ESTABLISHING AN ASSOCIATED STUDENT BODY (ASB) ORGANIZATION AT VISTA VISIONS ACADEMY.
- B. RATIFY AND APPROVE GRANTS RECEIVED FOR THE PERIOD FROM AUGUST 1, 2013 THROUGH AUGUST 31, 2013
- C. REJECTION OF CLAIM #1213-52
- D. REJECTION OF CLAIM #1213-46A
- E. AWARD BID #C13140114 FOR HVAC REPLACEMENT AT MARY LOU CLACK CENTER TO DUWRIGHT CONSTRUCTION IN THE BID AMOUNT OF \$23,830
- F. ACCEPT WORK AND FILING OF NOTICE OF COMPLETION FOR RBVHS SYNTHETIC TURF REPLACEMENT, BID #C13140016
- G. ACCEPT WORK AND FILING OF NOTICE OF COMPLETION FOR REPLACEMENT OF SERVING LINES AT BEAUMONT AND GRAPEVINE ELEMENTARY SCHOOLS, BID #C12130067
- H. ACCEPT WORK AND FILING OF NOTICE OF COMPLETION FOR CARPET REPLACEMENT AT WASHINGTON MIDDLE SCHOOL AND VISTA ACADEMY OF VISUAL AND PERFORMING ARTS, BID #C13140012
- I. ACCEPT WORK AND FILING OF NOTICE OF COMPLETION FOR ASPHALT REPAIRS AT VARIOUS SITES, BID #C13140096
- J. ACCEPT WORK AND FILING OF NOTICE OF COMPLETION FOR WINDOW REPLACEMENT AT ROOSEVELT MIDDLE SCHOOL, BID #C12130418
- K. APPROVE CHANGE ORDER 1 FOR ASPHALT REPAIRS AT VARIOUS SITES TO GEORGE WEIR ASPHALT CONSTRUCTION IN THE AMOUNT OF \$1,500, BID #C13140096
- L. APPROVE ADJUSTMENTS FOR CATEGORICAL FLEXIBILITY FOR 2012-13 SCHOOL YEAR
- M. APPROVE OVERNIGHT TRAVEL FOR DEWAYNE COSSEY-DIRECTOR INFORMATION TECHNOLOGY- TO ATTEND THE CALIFORNIA EDUCATIONAL TECHNOLOGY (CETPA) ANNUAL CONFERENCE NOVEMBER 19-21, 2013
- N. RATIFY AND APPROVE CONTRACTS EXCEEDING \$5,000
- O. BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO VISTA UNIFIED SCHOOL DISTRICT TOTTALLING \$51,127.21

16. FISCAL SERVICES/ACCOUNTING/CHILD NUTRITION SERVICES

- A. RATIFY AND APPROVE CHILD NUTRITION PURCHASE ORDERS FOR JULY 2013
- B. APPROVE THE CHILD NUTRITION CASH EXPENDITURES FOR JULY 2013
- C. APPROVE REVOLVING CASH FUND PAYMENT
- D. RATIFY AND APPROVE WARRANT NOS. 12-209212 THROUGH 12-217940
- E. APPROVE RESOLUTION NO. 14-05 REGARDING APPROPRIATIONS SUBJECT TO THE GANN LIMIT IN ACCORDANCE WITH APPLICABLE CONSTITUTIONAL AND STATUTORY LAW

17. PURCHASING

- A. APPROVE SURPLUS EQUIPMENT/MATERIALS FOR DISPOSAL/SALE FOR SCHOOL YEAR 2013-2014
- B. RATIFY AND APPROVE PURCHASE ORDERS

18. BOARD BUSINESS

- A. APPROVE OVERNIGHT TRAVEL FOR DR. DEVIN VODICKA, SUPERINTENDENT TO ATTEND THE SUPERINTENDENTS' SYMPOSIUM - JANUARY 29-31, 2014 IN MONTEREY, CALIFORNIA
- B. APPROVE OVERNIGHT TRAVEL FOR DR. DEVIN VODICKA TO ATTEND ACSA'S 2013 LEADERSHIP SUMMIT NOVEMBER 7-9, 2013, SAN JOSE, CALIFORNIA

19. Discussion/Action Items

A. Approve The California Interscholastic Federation (CIF) San Diego Section, Continuing Membership And Agreement For The 2013-14 School Year

MOTION

Member Chunka moved to approve to continue the membership for CIF seconded by Member Herrera. All in favor unanimously approved.

B. Approve Strategic Plans for the Arts, Anne Green

- **Mission Statement** – Vista Unified School District will provide all students K-12 with access to a comprehensive arts education in dance, music, theatre and visual arts in order to cultivate creative expression, innovative thinking, problem solving and personal development.
- **Focus Areas- (6 areas)**
 - ✓ Equity and Access
 - ✓ Curriculum
 - ✓ Professional Development
 - ✓ Staffing

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- ✓ Arts Collaboration
- ✓ Resources
- **Year 1 HIGHLIGHTS**
 - ✓ Create Arts Empower Committee and focus area sub-committees.
 - ✓ Create presentations to inform all stakeholders of new Strategic Arts Education Plan
 - ✓ Present research on relationship between academic improvement and arts education
 - ✓ Review current art curriculum K-12 and begin to plan revisions
 - ✓ Develop partnerships with community arts organization
 - ✓ Inventory current equipment, classrooms and facilities
 - ✓ Establish funding priorities to ensure adequate resources
- **Year 2 and Onwards**
 - ✓ Provide a broad range of professional development opportunities
 - ✓ Establish online collaboration initiatives: blogs, newsletters, My Big Campus groups, Professional Learning Communities
 - ✓ Revise VUSD arts curriculum to align to national core Arts Standards
 - ✓ Incorporate technology into arts curriculum
 - ✓ Consider addition of district-level arts coordinator

Member Gibson *inquired in arts do we have video arts/photography. Dr. Vodicka stated yes and we also have digital media art.* Discussions ensued. **Member Herrera** *stated we need to have options for students.*

MOTION

Member Herrera moved to approve the Mission Statement and Strategic Plan, seconded by Member Chunka. All in favor **unanimously approved.**

C. Approve a Report of the 2012-13 Unaudited Actuals and Ending Balance

Ms. Caperton shared information and the explanation of the unaudited actuals.

- Current Conditions
- **Revenues**
 - ✓ Limit Sources
 - ✓ Federal Revenues
 - ✓ Other State revenues
 - ✓ Other Local Revenues
 - ✓ Other Sources
- **Total Revenue: \$185,063,280.**
- **Expenditures**
 - ✓ Certificated Salaries
 - ✓ Classified Salaries
 - ✓ Employee Benefits
 - ✓ Books and Supplies
 - ✓ Services, Other Operating Expenses
 - ✓ Other Outgo
 - ✓ Director Support/Indirect Charges
- **Transfers Out: \$53,640.**
- **Total Expenditures: \$185,786,400.**
- **Fund Balance as of 6/30/13: \$44,262,660.**
- **Components of Fund Balance**
- **Total Fund Balance \$44,626,660**
- **Findings:** *Local Control Funding Formula, 2012-13 the lowest amount of revenue received since 2009-10, District is still deficit spending, Adjustments made during the closing of the books, District has maintained Fiscal Stability*

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Member Alderson stated one of the challenges of a school budget is that it is so complex. Shared his thoughts. Maybe we can share clear talking points that address the budget and reserves. Ms. Caperton stated yes we will share in easy and simple language.

Dr. Vodicka shared his thoughts on the budget, the accuracy predicted by the District and its complexities. **Member Gibson** shared his thoughts on finance and running a business. Wise individuals do have reserves.

MOTION

Member Chunka moved to approve the report, seconded by **Member Gibson**. All in favor **unanimously approved**.

D. Approve School Facility Usage Fees for 2013-14

Ms. Caperton introduced **Ann Feng-Gange** from the **Dolinka Group** who presented the following information:

- Facilities Usage Fee Study Overview
- The California Department of Education
- CA Ed. Code 38130 Civic Center Act
- Current Facilities Usage Fees (8 classifications)
- **Proposed New Fee Classifications (4 key groups)**
 - ✓ **Group A** - Primary purpose and activities are in direct support of school and/or VUSD programs.
 - ✓ **Group B** – Certain youth activity groups with ties the VUSD’s joint use agreement with the City of Vista
 - ✓ **Group C** – Groups associated with charitable or character building purposes
 - ✓ **Group D** – Events where admission fees are charged or contributions are solicited and net receipts are not expended for the welfare of the pupils of VUSD or for charitable purposes
- Facilities Usage Fee Calculation Summary – Chart of fees
- Proposed Facilities Usage Fees for indoor and outdoor facilities

Member Alderson shared his thoughts on the 50 year calculations of the average lifespan on the artificial surface and the gymnasium at both high schools. Discussions ensued/information clarified.

MOTION

Member Gibson moved to approve seconded by **Member Alderson**. All in favor **unanimously approved**.

Board Business/Discussion

More information will be provided to the Board on the Common Core assessment and goal reporting cycle.

Member Herrera commented on the ELA program. We need to begin to look at least another K-2 program. Begin now to look at another program for K-2 tied to the common core curriculum beneficial to the learning of our students to become effective readers. **Dr. Vodicka** stated we will see what’s available and options. **Member Herrera** added at the same time look at adopting math programs and the effectiveness of our math programs for K-2 early education. A good program helps and gives our students the best start.

Meeting adjourned at 9:25 p.m. The next Regular meeting of the Board of Trustees will be held on **Thursday, October 17, 2013**.

Secretary of the Board of Trustees

Clerk of the Board of Trustees