

Query: M_GL_Details_PO

(How to Drill Expense Details & Identify PO Numbers and Vendors?)

1. From your Favorites, go to [Query Viewer](#) (Navigation: Main Menu > Reporting Tools > Query > Query Viewer)
2. Type Name of Query: [M_GL_DETAILS_PO](#)
3. Click [Search](#).
4. When listed under Search Results, click on [Favorite](#) . (This will be saved under [My Favorite Queries](#).)
5. Click on [HTML](#).

Favorites ▾ | Main Menu ▾ > Reporting Tools ▾ > Query ▾ > Query Viewer 🔍 1

ORACLE

Query Viewer

Enter any information you have and click Search. Leave fields blank for a list of all values.

*Search By begins with 2

3 [Advanced Search](#)

Search Results

*Folder View

Query		Personalize		Find	View All	First	1 of 1	Last
Query Name	Description	Owner	Folder	Run to HTML	Run to Excel	Run to XML	Schedule	Add to Favorites
M_GL_DETAILS_PO	Details To All GL Postings	Public	GENERAL LEDGER	HTML 5	Excel	XML	Schedule	Favorite 4

6. Type parameters. You have the option to drill on a single object code (e.g. 4300000 – 4300000) or a range (e.g. 4000000 – 7999999).
7. Click on [View Results](#).
8. If you need to download into excel, click on [Excel Spreadsheet](#).

M_GL_DETAILS_PO - Details To All GL Postings

Journal ID %: x

Source %:

District # %:

Object From:

Object To:

Fiscal Year:

Accounting Period From:

Accounting Period To:

Fund %:

Resource From:

Resource To:

Site %:

Op Unit %:

[View Results](#)

Download results in : [Excel Spreadsheet](#) [CSV Text File](#) [XML File \(31 kb\)](#)

6

7

8

[View All](#)

Period	Date	Source	Journal ID	Amount	Fund	Resource	Resource Descr	Proj Year	Goal	Function	Object	Object Descr	Site	Oper Unit	Line Descr	JE Header Description	District BU Line	Seq	Status	Budget Status	Posted	Year	Ledger	Line Ref	User Name	Ref No	Voucher	Payments	PO No.	Supplier
1	2 08/17/2016	INV	INV0321453	179.150	0100	0000111	Discretionary		1110	1000	4300000	Materials And Supplies	140		Inventory Transactions	Inventory Transactions	05100	0	P	V	08/18/2016	2017	ACTUALS		SDCOE Computer Operations					
2	2 08/18/2016	INV	INV0322073	153.070	0100	0000111	Discretionary		1110	1000	4300000	Materials And Supplies	140		Inventory Transactions	Inventory Transactions	05100	0	P	V	08/19/2016	2017	ACTUALS		SDCOE Computer Operations					
3	2 08/19/2016	INV	INV0322774	95.960	0100	0000111	Discretionary		1110	1000	4300000	Materials And Supplies	140		Inventory Transactions	Inventory Transactions	05100	0	P	V	08/22/2016	2017	ACTUALS		SDCOE Computer Operations					
4	2 08/22/2016	INV	INV0323417	29.230	0100	0000111	Discretionary		1110	1000	4300000	Materials And Supplies	140		Inventory Transactions	Inventory Transactions	05100	0	P	V	08/23/2016	2017	ACTUALS		SDCOE Computer Operations					
5	2 08/23/2016	AP	AP00324215	40.180	0100	0000111	Discretionary		0000	2700	4300000	Materials And Supplies	140		AP Accruals	Accounts Payable	05100	0	P	V	08/24/2016	2017	ACTUALS		SDCOE Computer Operations	00014456	0	0000007596	952895	

9. Click on **Open**.
10. When excel opens, hide lines/columns you do not need.

Do you want to open or save **M_GL_DETAILS_PO_476707713.xls (26.0 KB)** from **sdfp92.erp.sdcoc.net?**

9 **Open** **Save** **Cancel** **x**

M_GL_DETAILS_PO_476707713 [Read-Only] [Compatibility Mode] - Microsoft Excel (Product Activation Failed)

Per	Date	Source	Journal ID	Amount	Fund	Resource	Goal	Function	Object	Site	Line Descr	JE Header Description	Posted	User Name	Ref No	Voucher	PO No.	Short Name	PO Ref
2	8/17/2016	INV	INV0321453	179.150	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	8/18/2016	SDCOE Computer Operations					
2	8/18/2016	INV	INV0322073	163.070	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	8/19/2016	SDCOE Computer Operations					
2	8/19/2016	INV	INV0322774	96.960	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	8/22/2016	SDCOE Computer Operations					
2	8/22/2016	INV	INV0323417	29.230	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	8/23/2016	SDCOE Computer Operations					
2	8/23/2016	AP	AP00324215	40.180	0100	0000111	0000	2700	4300000	140	AP Accruals	Accounts Payable				00014456	0000007596	AMAZON.COM-001	MATERIALS AND SUPP
2	8/25/2016	INV	INV0325699	3.800	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	8/26/2016	SDCOE Computer Operations					
2	8/29/2016	INV	INV0327378	807.450	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	8/30/2016	SDCOE Computer Operations					
3	9/1/2016	INV	INV0329432	6.060	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	9/2/2016	SDCOE Computer Operations					
3	9/7/2016	AP	AP00331613	377.990	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	9/8/2016	SDCOE Computer Operations		00015143	0000007593	AMAZON.COM-001	MATERIALS & SUPPLIE
3	9/9/2016	INV	INV0332873	98.210	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	9/12/2016	SDCOE Computer Operations					
3	9/13/2016	INV	INV0334140	3.690	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	9/14/2016	SDCOE Computer Operations					
3	9/19/2016	INV	INV0336638	90.380	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	9/20/2016	SDCOE Computer Operations					
3	9/21/2016	INV	INV0337865	39.530	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	9/22/2016	SDCOE Computer Operations					
3	9/22/2016	AP	AP00338574	49.900	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	9/23/2016	SDCOE Computer Operations		00015992	0000007758	OFFICE DEP-001	MATERIALS AND SUPP
3	9/22/2016	AP	AP00338574	60.520	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	9/23/2016	SDCOE Computer Operations		00015991	0000007758	OFFICE DEP-001	MATERIALS AND SUPP
3	9/22/2016	INV	INV0338473	423.340	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	9/23/2016	SDCOE Computer Operations					
3	9/22/2016	AP	AP00338574	5.120	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	9/23/2016	SDCOE Computer Operations		00015993	0000007758	OFFICE DEP-001	MATERIALS AND SUPP
3	9/29/2016	AP	AP00342793	375.190	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	10/3/2016	SDCOE Computer Operations		00016417	0000007896	REVERTECH-001	MATERIALS & SUPPLIE
3	9/29/2016	DO	0000341834	13.910	0100	0000111	1110	1000	4300000	140	41853 A MILLER	REVOLVING CASH BOAF	9/29/2016	Bill Faust	RC0002				
3	9/29/2016	AP	AP00342793	414.990	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	10/3/2016	SDCOE Computer Operations		00016417	0000007896	REVERTECH-001	MATERIALS & SUPPLIE
4	10/6/2016	AP	AP00345055	4.760	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	10/7/2016	SDCOE Computer Operations		00016813	0000007758	OFFICE DEP-001	MATERIALS AND SUPP
4	10/6/2016	AP	AP00345055	51.860	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	10/7/2016	SDCOE Computer Operations		00016812	0000007758	OFFICE DEP-001	MATERIALS AND SUPP
4	10/11/2016	AP	AP00347256	162.810	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	10/13/2016	SDCOE Computer Operations		00017019	0000008670	SCHOOL SPE-001	MATERIALS AND SUPP
4	10/11/2016	INV	INV0346635	30.250	0100	0000111	0000	3140	4300000	140	Inventory Transactions	Inventory Transactions	10/12/2016	SDCOE Computer Operations					
4	10/13/2016	AP	AP00347830	144.000	0100	0000111	0000	2700	4300000	140	AP Accruals	Accounts Payable	10/14/2016	SDCOE Computer Operations		00017118	0000008824	LABRECHE, -001	MATERIALS & SUPPLIE
4	10/19/2016	INV	INV0352963	256.220	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	10/20/2016	SDCOE Computer Operations					
4	10/27/2016	AP	AP00356216	18.060	0100	0000111	0000	3140	4300000	140	AP Accruals	Accounts Payable	10/28/2016	SDCOE Computer Operations		00017917	0000008945	WILLIAM V -001	MATERIALS & SUPPLIE
4	10/27/2016	AP	AP00356216	6.350	0100	0000111	0000	3140	4300000	140	AP Accruals	Accounts Payable	10/28/2016	SDCOE Computer Operations		00017917	0000008945	WILLIAM V -001	MATERIALS & SUPPLIE
4	10/27/2016	AP	AP00356216	13.410	0100	0000111	0000	3140	4300000	140	AP Accruals	Accounts Payable	10/28/2016	SDCOE Computer Operations		00017917	0000008945	WILLIAM V -001	MATERIALS & SUPPLIE
4	10/27/2016	AP	AP00356216	6.060	0100	0000111	0000	3140	4300000	140	AP Accruals	Accounts Payable	10/28/2016	SDCOE Computer Operations		00017917	0000008945	WILLIAM V -001	MATERIALS & SUPPLIE
4	10/27/2016	AP	AP00356216	14.300	0100	0000111	0000	3140	4300000	140	AP Accruals	Accounts Payable	10/28/2016	SDCOE Computer Operations		00017917	0000008945	WILLIAM V -001	MATERIALS & SUPPLIE

11. Total amount of expenses per query should balance with Expense amount on Budgets Overview Report.

Period	Date	Source	Journal ID	Amount	Fund	Resource	Goal	Function	Object	Site	Line Descr	JE Header Description	Posted	User Name	Ref No	Voucher	PO No.	Short Name	PO Ref
2	8/17/2016	INV	INV0321453	179.15	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	8/18/2016	SDCOE Computer Operations					
2	8/18/2016	INV	INV0322073	153.07	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	8/19/2016	SDCOE Computer Operations					
2	8/19/2016	INV	INV0322774	96.96	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	8/22/2016	SDCOE Computer Operations					
2	8/22/2016	INV	INV0323417	29.23	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	8/23/2016	SDCOE Computer Operations					
2	8/23/2016	AP	AP00324215	40.18	0100	0000111	0000	2700	4300000	140	AP Accruals	Accounts Payable	8/24/2016	SDCOE Computer Operations		00014456	0000007596	AMAZON.COM-001	MATERIALS AND SUPPLIES
2	8/25/2016	INV	INV0325699	3.80	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	8/26/2016	SDCOE Computer Operations					
2	8/29/2016	INV	INV0327378	807.45	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	8/30/2016	SDCOE Computer Operations					
3	9/1/2016	INV	INV0329432	6.06	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	9/2/2016	SDCOE Computer Operations					
3	9/7/2016	AP	AP00331613	377.99	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	9/8/2016	SDCOE Computer Operations		00015143	0000007593	AMAZON.COM-001	MATERIALS & SUPPLIES
3	9/9/2016	INV	INV0332873	98.21	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	9/12/2016	SDCOE Computer Operations					
3	9/13/2016	INV	INV0334140	3.59	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	9/14/2016	SDCOE Computer Operations					
3	9/19/2016	INV	INV0336638	90.38	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	9/20/2016	SDCOE Computer Operations					
3	9/21/2016	INV	INV0337865	39.53	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	9/22/2016	SDCOE Computer Operations					
3	9/22/2016	AP	AP00338574	49.90	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	9/23/2016	SDCOE Computer Operations		00015992	0000007758	OFFICE DEP-001	MATERIALS AND SUPPLIES
3	9/22/2016	AP	AP00338574	60.52	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	9/23/2016	SDCOE Computer Operations		00015991	0000007758	OFFICE DEP-001	MATERIALS AND SUPPLIES
3	9/22/2016	INV	INV0338473	423.34	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	9/23/2016	SDCOE Computer Operations					
3	9/22/2016	AP	AP00338574	5.12	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	9/23/2016	SDCOE Computer Operations		00015993	0000007758	OFFICE DEP-001	MATERIALS AND SUPPLIES
3	9/29/2016	AP	AP00342793	375.19	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	10/3/2016	SDCOE Computer Operations		00016417	0000007896	REVERTECH-001	MATERIALS & SUPPLIES
3	9/29/2016	DO	0000341834	13.91	0100	0000111	1110	1000	4300000	140	41853 A MILLER	REVOLVING CASH BOA	9/29/2016	Bill Faust	RC0002				
3	9/29/2016	AP	AP00342793	414.99	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	10/3/2016	SDCOE Computer Operations		00016417	0000007896	REVERTECH-001	MATERIALS & SUPPLIES
4	10/6/2016	AP	AP00345055	4.76	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	10/7/2016	SDCOE Computer Operations		00016813	0000007758	OFFICE DEP-001	MATERIALS AND SUPPLIES
4	10/6/2016	AP	AP00345055	51.86	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	10/7/2016	SDCOE Computer Operations		00016812	0000007758	OFFICE DEP-001	MATERIALS AND SUPPLIES
4	10/11/2016	AP	AP00347256	162.81	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	#####	SDCOE Computer Operations		00017019	0000008670	SCHOOL SPE-001	MATERIALS AND SUPPLIES
4	10/11/2016	INV	INV0346635	30.25	0100	0000111	0000	3140	4300000	140	Inventory Transactions	Inventory Transactions	#####	SDCOE Computer Operations					
4	10/13/2016	AP	AP00347830	144.00	0100	0000111	0000	2700	4300000	140	AP Accruals	Accounts Payable	#####	SDCOE Computer Operations		00017118	0000008824	LABRECHE, -001	MATERIALS & SUPPLIES
4	10/19/2016	INV	INV0352963	256.22	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	#####	SDCOE Computer Operations					
4	10/27/2016	AP	AP00356216	18.06	0100	0000111	0000	3140	4300000	140	AP Accruals	Accounts Payable	#####	SDCOE Computer Operations		00017917	0000008945	WILLIAM V -001	MATERIALS & SUPPLIES
4	10/27/2016	AP	AP00356216	6.35	0100	0000111	0000	3140	4300000	140	AP Accruals	Accounts Payable	#####	SDCOE Computer Operations		00017917	0000008945	WILLIAM V -001	MATERIALS & SUPPLIES
4	10/27/2016	AP	AP00356216	13.41	0100	0000111	0000	3140	4300000	140	AP Accruals	Accounts Payable	#####	SDCOE Computer Operations		00017917	0000008945	WILLIAM V -001	MATERIALS & SUPPLIES
4	10/27/2016	AP	AP00356216	6.06	0100	0000111	0000	3140	4300000	140	AP Accruals	Accounts Payable	#####	SDCOE Computer Operations		00017917	0000008945	WILLIAM V -001	MATERIALS & SUPPLIES
4	10/27/2016	AP	AP00356216	14.30	0100	0000111	0000	3140	4300000	140	AP Accruals	Accounts Payable	#####	SDCOE Computer Operations		00017917	0000008945	WILLIAM V -001	MATERIALS & SUPPLIES
4	10/27/2016	AP	AP00356216	15.41	0100	0000111	0000	3140	4300000	140	AP Accruals	Accounts Payable	#####	SDCOE Computer Operations		00017917	0000008945	WILLIAM V -001	MATERIALS & SUPPLIES
4	10/27/2016	AP	AP00356216	17.37	0100	0000111	0000	3140	4300000	140	AP Accruals	Accounts Payable	#####	SDCOE Computer Operations		00017917	0000008945	WILLIAM V -001	MATERIALS & SUPPLIES
5	11/7/2016	INV	INV0360383	958.68	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	11/8/2016	SDCOE Computer Operations					
5	11/9/2016	INV	INV0361639	364.34	0100	0000111	1110	1000	4300000	140	Inventory Transactions	Inventory Transactions	#####	SDCOE Computer Operations					
5	11/10/2016	AP	AP00362891	157.78	0100	0000111	1110	1000	4300000	140	AP Accruals	Accounts Payable	#####	SDCOE Computer Operations		00018265	0000009142	LABRECHE, -001	MATERIALS & SUPPLIES
				\$ 5,489.23															



Inquiry Results

Business Unit 05100
Ledger Group KK_DETAIL KK Detail
Type of Calendar Detail Budget Period

Amounts in Base Currency USD

Revenue Associated:

[Return to Criteria](#)

Max Rows

[Display Options](#)

Ledger Totals (3 Rows)

Budget	26,156.00	Net Transfers	0.00
Expense	5,489.23		
Encumbrance	3,928.71		
Pre-Encumbrance	100.55		
Budget Balance	16,637.51		
Associate Revenue	0.00		
Available Budget	16,637.51		

= Expenses per query on previous page

Budget Overview Results

		Ledger Group	Fund	Resource	Goal	Function	Object	Site	Oper Unit	Proj Year	Budget Period	Budget	Expense	E
1		KK_DETAIL	0100	0000111	1110	1000	4300000	140			2017	23,393.000	5,183.840	
2		KK_DETAIL	0100	0000111	0000	3140	4300000	140			2017	303.000	121.210	
3		KK_DETAIL	0100	0000111	0000	2700	4300000	140			2017	2,460.000	184.180	