

Interdistrict Transfer Information (transfers between school districts)

Continuing students on an approved Interdistrict Transfer (entering or exiting VUSD) are not required to reapply annually *unless* the desired district's Interdistrict Attendance Agreement states differently. However, a new transfer application must be submitted for all students who have moved or are changing schools, including students who are matriculating from elementary to middle school, and from middle to high school.

• For K-12 students who live outside the Vista Unified School District and wish to attend a VUSD school

- The parent/guardian **obtains and submits an Interdistrict Transfer form with the district of residence**. If the transfer is approved by the district of residence, the district of residence submits the transfer request to the VUSD Student Services Dept. *School sites do not accept or approve/deny Interdistrict Transfers.*
- The VUSD Student Services Dept. notifies the parent/guardian in writing of transfer results via US mail.
- Approved transfers may be revoked if a student does not maintain satisfactory behavior, academics and/or attendance.
- Please be advised that in compliance with compulsory education law, students must be enrolled, or remain enrolled in their school of residence until the parent/guardian is notified of the transfer request results. The district is not responsible for decisions made on the part of the parent/guardian to keep their student out of school pending approval or denial of a transfer.
- This transfer permit is valid only while stated conditions are maintained. A transfer permit may be revoked for cause at any time. Providing false, incomplete or misleading information is cause for denial or revocation. Individual district policies pertain to each permit.

• For K-12 students who live within the Vista Unified School District and wish to attend school in another school district

- The parent/guardian **obtains an Interdistrict Transfer from the VUSD Student Services Dept., or on the Student Services website.**
- The parent/guardian completes the transfer form and submits it to the VUSD Student Services Dept. for processing. *School sites do not accept or approve/deny Interdistrict Transfers.*
- Transfers will be processed on a case-by-case basis.
- Priority is recognized for continuing students and for parents/guardians that are employees of the desired district.
- The parent/guardian is notified of transfer results via US mail.

Miscellaneous information regarding Interdistrict Transfers

- Athletic eligibility is governed by CIF regulations.
- Approvals/denials are made by the Student Services Department and not by school sites.
- Denial of Interdistrict Transfer: If a transfer is denied, the parent/guardian will receive written notice within 30 days of denial. The parent/guardian may appeal the decision within 30 days of the date noted on the denial. A written appeal letter should be submitted to the Superintendent with a full explanation of the basis for the appeal. After exhausting this process, the parent/guardian may appeal to the Department of Pupil Services at the San Diego County Office of Education, 858-292-3786, within 30 calendar days from the date of the district's final decision. Decisions by the San Diego Board of Education are final.
- Change of Residency: The parent/guardian must report any change of residency to a school official within 30 calendar days of the change. If residency changes to a location outside of the student's current school boundaries, the parent/guardian must apply for an inter- or intradistrict transfer within 30 calendar days of the change of residency. Students found to be attending a school other than their school of residence, with no approved transfer in place, may be required to withdraw from the school and enroll in the school of residence.
- False or Misleading Residential Information: Students found to be attending a school using false or misleading residential information may be required to immediately withdraw from the school and enroll in the school of residence. The parent/guardian may thereafter apply for an inter- or intradistrict transfer which may or may not be approved. Other penalties, such as loss of CIF athletic eligibility, are also possible.

Applications are available at:
VUSD Student Support Services Office
1234 Arcadia Ave., Vista, CA 92084
760-726-2170 ext. 92180