

## VISTA UNIFIED SCHOOL DISTRICT

### SENIOR HEALTH SERVICES TECHNICIAN

#### DEFINITION

Under general supervision, to perform a variety of specialized functions pertaining to a middle and high school student health program; to assist in the care of ill or injured students, including physically disabled students; to administer first aid and emergency treatment, including catheterization, tube feeding, and respiratory treatment; to perform general clerical functions in the student health program; and to do other related work as required.

#### ESSENTIAL DUTIES

- Provide specialized student health care for adolescent students involving assessment and rendering appropriate treatment and emergency first aid.
- Aid in the arrangement of a variety of examinations pertaining to the health appraisal of students, including physical, vision, hearing, and mandated tests and examinations.
- Aid students with severe medical conditions to ensure that medical symptoms are dealt with appropriately and effectively.
- Record and maintain health appraisal history and the results of health appraisal medical examinations.
- Prepare and distribute reports concerning health appraisals and medical treatment.
- Render specialized first aid treatment to injured and ill students, and disinfect and bandage minor cuts, abrasions, and burns.
- Observe pupils for signs of shock and other emergency situations, and take appropriate remedial action.
- Provide a quiet, comfortable, and calming atmosphere for ill and injured pupils.
- Perform medical evaluation of student illness, injury, or medical situation, and determine the need for emergency, supervisory, or administrative assistance.
- Catheterize, suction and tube feed in accordance with specific medical instruction.
- Administer medication prescribed for students by medical authority, and perform emergency medication injections.
- Contact parents or other responsible persons regarding students who are ill, injured, or experiencing medical emergencies.
- Maintain a variety of student health and medical records, and records pertaining to the student health service functions.

#### QUALIFICATIONS

##### Knowledge of:

Principles, methods, and practices of advanced first aid and emergency medical treatment;  
Standard policies and procedures pertaining to middle and high school students experiencing severe medical conditions;  
Equipment, supplies, and medical terminology commonly associated with a student health facility;  
Emergency service agencies within the close proximity of the assigned school site;  
Specialized medical equipment such as respiratory, catheterization and tube feeding devices;  
General office clerical procedures, and automated record management, storage, and retrieval systems.

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Ability to:

Perform advanced first aid and emergency medical treatment for ill and injured students, and students experiencing severe medical conditions;  
Communicate effectively in oral and written form;  
Evaluate and assess student illness or emergency medical situations and determine an appropriate course of action;  
Effectively perform catheterization processes, tube feeding, and respiratory procedures with students with special needs;  
Establish and maintain a variety of files and records;  
Type or keyboard at a reasonably acceptable net corrected speed;  
Understand and carry out oral and written directions;  
Establish and maintain cooperative working relationships.

**PHYSICAL DEMANDS**

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

- Persons performing service in this position classification will exert 30 to 60 pounds of force frequently to lift, carry, push, pull, or otherwise move objects.
- This type of work involves sitting a portion of the time, but will involve walking or standing for extended periods.
- Perceiving the nature of sound, near and far vision, depth perception, providing oral information, and possessing the manual dexterity to operate business related equipment and to handle and work with various materials and objects are important aspects of this job.
- Must have a full range of motion in the upper extremities.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

**EXPERIENCE AND EDUCATION**

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. A typical way to obtain the required knowledge and skill would be:

Experience:

Two years of paid nursing services in a clinic, medical, or student health facility.

Education:

Equivalent to the completion of the Associate of Arts or higher degree in a health related field, including or supplemented by typing, computer record management, and general office practices.

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**Certificate Requirement**

Possession of standard First Aid Certificate issued by a qualified agency that includes CPR, catheterization training and blood borne pathogen training may be required and provided by the district.

Possession of a valid California Licensed Vocational Nurse or Registered Nurse certificate.