



### SCHEDULING CONFLICT

Mr. Le May apologized to the Commission and attendees of the meeting but there had been a scheduling conflict that evening with another commitment. After completion of the action items, Mr. Le May excused himself from the remaining segments of the meeting,

### RECRUITMENT REPORT

Mr. Meni stated that the recruiting efforts are moving forward, as seen by the amount of eligibility lists that were created, noting that the Human Resources Team was working very hard in the process. Looking for new resources to gather applicants, Mr. Meni stated that the district now has an account with Cal State San Marcos' Career Center. This account allows the district, at no cost, to post opportunities for students and alumni to view. There is a new pilot program geared to the senior class of 2014. A flyer is being sent out, as the end of the school year approaches, to all seniors/parents notifying them about entry level positions being offered at the school district.

### BOARD REGISTER:

Information only

### CSEA UPDATE:

Ms. Bell reported that she was in conversation with Mr. Land and that he is anticipating returning to the Personnel Commission at the next scheduled meeting in April. His return is very welcoming to CSEA for their representation on the Commission. Ms. Bell stated she was very pleased at how the Commission was able to conduct its business but she is looking forward to Mr. Land returning. All of the Commissioners felt the same sentiment on Mr. Land's anticipated return.

Ms. Bell asked for clarification on the eligibility report summary regarding the totals represented by applicant activity. Mr. Meni gave an explanation of what was identified by the total headers and how they applied to the applicants.

Ms. Bell asked about the status of the Instructional Assistant pool that was to be created for substitute staff. Ms. Arko stated that the district was looking in the future to hire 3-5 permanent roving substitutes.

Ms. Bell introduced two classified staff members, Lil Silva and Vicky Orozco that were present to discuss a reclassification. This discussion was decided to be postponed until the next Personnel Commission meeting.

Ms. Bell stated that there are many committees within CSEA and she was very excited that more members are stepping up to volunteer to assist and there is a positive momentum. Ms. Bell stated that at their last chapter meeting they had a session called, "10 Things You Should Know," was well received. This was a session where classified staff members spoke of their duties and how they interconnected with other district employees. The session was approximately 2 hours in length. The next planned meeting will be a topic on workplace safety. Also being prepared is the CSEA Classified Worker Week which is in May.

Ms. Bell stated she was very sad and very excited on the news of Ms. Thede departure and her new appointment with San Diego Unified School District. The sentiment was echoed by Mr. Hampton as well.

### DISTRICT UPDATE:

Ms. Thede stated she was excited to see the growth and development of the classified staff. The professional growth day in January, for classified staff members, gave opportunity for learning and sharing. Also, there has been communication with CSEA regarding budget understanding and school finance.

Ms. Thede informed the Commission of the hiring process of teachers that has just begun in preparation for hiring, if needed, for the 2014-2015 school year. There has also been community outreach occurring discussing the LCAP (Local Control Accountability Plan). Dr. Matt Doyle was been keeping stakeholders informed with website updates and automated phone calls.

### DIRECTOR'S REPORT:

Ms. Arko informed the attendees that Mr. Hampton was recently awarded the Duayne Epele Memorial Award for his continued support and longtime achievement as a Personnel Commissioner. Also mentioned was the planning for the annual conference for the CSPCA (California School Personnel Commissioner Association) for 2015. The event will be held in San Diego at the Wyndham hotel January 22-25<sup>th</sup>. Ms. Arko said that initiatives for recruitment and scouring new avenues are taking place to draw more applicants to the districts job opportunities. The hiring authorities have made comments that they have been pleased with the caliber of candidate they are interviewing.

ITEMS FROM THE FLOOR:

Ms. Bell restated her excitement about Mr. Land returning and congratulations to Mr. Hampton in his recent award. Ms. Bell stated that 4 staff members, 2 paid for by CSEA and 2 paid for by the District, will be attending Paraprofessional Training. Ms. Bell mentioned that the Golden Apple recipient, Ms. Lisa Hoffman, is being nominated for the classified employee of the year. There will be an article in the Focus Magazine regarding Ms. Hoffman.

THE NEXT P.C. MEETING:

The next regular Personnel Commission meeting will be on April 8, 2014, at 4:30p.m in the Board Room.

ADJOURNMENT:

The meeting was adjourned at 5:06 p.m.