

**AGENDA**  
Vista Unified School District  
Personnel Commission Meeting

Tuesday, May 21, 2019

PLACE: T.H.E. Learning Academy, Multipurpose Room, 1550 Temple Heights Drive, Oceanside, CA 92056

TIME: 3:30 p.m.

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| 1. | Call to Order/Pledge of Allegiance   | ACTION |
| 2. | Approval of the Unadopted Minutes of the Regular Meeting on April 9, 2019    | ACTION |
| 3. | Revised Classification Description: Data Entry Clerk                         | ACTION |
| 4. | Classification Study: Second Reading/Approval of Classification Descriptions | ACTION |

Library/Media Job Family

Library Media Technician II-Elementary  
Library Media Technician II-MS/HS

Printing/Purchasing/Warehouse Job Family

Offset Equipment Operator (Printing Technician)  
Purchasing Technician  
Storekeeper  
Warehouse Supervisor  
Warehouse Worker/Delivery Driver

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|----|--|-------------|
| 5. | Classification Study: First Reading of Classification Descriptions | INFORMATION |
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Clerical Job Family

Office Assistant  
Receptionist

Grounds Job Family

Equipment Operator  
Grounds Equipment Specialist  
Grounds Maintenance Worker  
Irrigation Technician (Irrigation Specialist)  
Lead Grounds Maintenance Worker

Maintenance/Operations Job Family

Carpenter  
Custodian  
Electrician  
Facilities Coordinator (Facilities Project Coordinator)  
HVAC & R Mechanic  
Lead Carpenter  
Lead Concrete Maintenance Worker

Lead Electrician  
Lead Painter  
Locksmith  
Maintenance Technician  
Painter  
Plant Lead I  
Plant Lead II  
Plant Lead III  
Plumber  
Pool Specialist  
Welder

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| 6.  | Second Reading and Public Hearing of the 2019-2020 Personnel Commission Budget             | ACTION      |
| 7.  | Advanced Step Placements   | ACTION      |
| 8.  | Eligibility Lists  | ACTION      |
| 9.  | Recruitment Report   | INFORMATION |
| 10. | Board Register   | INFORMATION |
| 11. | CSEA Report  | INFORMATION |
| 12. | District Report  | INFORMATION |
| 13. | Director's Report  | INFORMATION |
| 14. | Items from the Floor   | INFORMATION |
| 15. | Items from the Commission  | INFORMATION |
| 16. | Closed Session – Director Evaluation   | ACTION      |
| 17. | Next Regular Meeting – Tuesday, June 11, 2019 at 3:30 pm in the District Office Board Room | INFORMATION |

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In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Personnel Commission in advance of their meetings may be viewed at the Personnel Commission Office located at 1234 Arcadia Avenue, Vista, California 92084. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alaina Reede, Director, Classified Human Resources, at 760-726-2170, ext. 92213 or e-mail: [alainareede@vistausd.org](mailto:alainareede@vistausd.org)