

AGENDA
Vista Unified School District
Personnel Commission Meeting

Tuesday, May 12, 2020

TIME: 3:30 p.m.

TELECONFERENCE: <https://vistausd.zoom.us/j/98109763186>

OR

Dial-In Conference Call: 1-669-900-6833 using Webinar ID: 981 0976 3186

PLEASE NOTE: On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which among other things, specifically eliminates the requirement to make a physical location available for the public for meetings under the Brown Act. The Personnel Commission can comply with public attendance and comment requirements holding a meeting via "teleconferencing" and allowing members of the public to observe and comment either telephonically, or otherwise electronically. The District is doing its part to help in the efforts to reduce the spread of COVID-19 by encouraging members of the public to watch/listen to the Personnel Commission meetings live online.

If employees and/or members of the public would like to contact the Personnel Commission about this upcoming agenda, please send an email to alainareede@vistausd.org prior to the start of the Personnel Commission meeting. These comments will be shared with the Personnel Commissioners prior to the Commission meeting. If you wish for your written comment to be read aloud, please indicate this specifically in your communication. Requests for written comments to be read aloud will be honored, subject to the Personnel Commission's time limits on public comment.

- | | | |
|----|---|-------------|
| 1. | Call to Order/Pledge of Allegiance | ACTION |
| 2. | Approval of the Unadopted Minutes of the Regular Meeting on April 14, 2020 | ACTION |
| 3. | Eligibility Lists | ACTION |
| 4. | Public Hearing: Second Reading of the 2020-2021 Personnel Commission Budget | ACTION |
| 5. | Classification Study: First Reading of Classification Descriptions | INFORMATION |

Accounting Job Family

Budget Analyst

Human Resources Job Family

Director of Classified Human Resources

Employee Benefits Technician

Human Resources Analyst – Certificated

Human Resources Analyst – Classified

Human Resources Technician

- | | | |
|----|--------------------|-------------|
| 6. | Recruitment Report | INFORMATION |
| 7. | Board Register | INFORMATION |
| 8. | CSEA Report | INFORMATION |
- If CSEA representatives would like to contact the Personnel Commission about this upcoming agenda, please send an email to alainareede@vistausd.org prior to the start of the Personnel

Commission meeting. These comments will be shared with the Personnel Commissioners prior to the Commission meeting. If you wish for your written comment to be read aloud, please indicate this specifically in your communication. Requests for written comments to be read aloud will be honored, subject to the Personnel Commission's time limits on public comment.

- | | |
|--|--------------------|
| 9. District Report | INFORMATION |
| 10. Director's Report | INFORMATION |
| 11. Items from the Floor
If members of the public would like to contact the Personnel Commission about this upcoming agenda, please send an email to alainareede@vistausd.org prior to the start of the Personnel Commission meeting. These comments will be shared with the Personnel Commissioners prior to the Commission meeting. If you wish for your written comment to be read aloud, please indicate this specifically in your communication. Requests for written comments to be read aloud will be honored, subject to the Personnel Commission's time limits on public comment. | INFORMATION |
| 12. Items from the Commission | INFORMATION |
| 13. Next Regular Meeting – Tuesday, June 9, 2020 at 3:30 pm via Teleconference | INFORMATION |

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Personnel Commission, please contact Classified Human Resources at (760) 726-2170 ext. 92213. Notification 72 hours prior to the meeting will enable the Personnel Commission to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the Personnel Commission shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

In addition, if you would like a copy of any record related to an item on the agenda, please contact Alaina Reede, Director, Classified Human Resources, at 760-726-2170, ext. 92200 or e-mail: alainareede@vistausd.org