

VISTA UNIFIED SCHOOL DISTRICT

ADMINISTRATIVE REGULATION NO. 1240

Community Relations

VOLUNTEER ASSISTANCE

General

All volunteers serve at the discretion of the Superintendent without any expressed or implied privileges beyond those found in this procedure and may be released from volunteering if so deemed by the Superintendent or designee.

All volunteers are subject to the requirements as set forth in the Vista Unified School District Volunteer Handbook.

Volunteers shall serve in such capacity without compensation or employee benefits of any type, except for workers' compensation as provided for in California Labor Code section 3364.5.

All volunteers agree to follow the Volunteer Code of Conduct at all times or cease volunteering immediately.

Site administration determines the extent and scope of the use of volunteers at the site.

Qualifications of Volunteers

Volunteers will submit to all screening requirements as determined by the Superintendent or designee.

All volunteers are required to complete the School Volunteer Application which includes the mandatory declaration and acknowledgement relative to prohibiting sex offenders in school volunteer positions.

A person who is required to register as a sex offender pursuant to Penal Code 290 shall not serve as a volunteer. (Education Code 35021)

The Superintendent or designee shall verify by reasonable means that persons serving as volunteer are not required to register as a sex offender pursuant to Penal Code 290.

No volunteer shall be assigned to provide assistance unless he/she has submitted evidence of an examination within the past 60 days to determine that he/she is free of active tuberculosis. Volunteers who test negative shall thereafter be required to take a tuberculosis test every four years in accordance with Education Code 49406. (Education Code 45106, 45347, 45349, 49406)

Acceptance of volunteers is at the discretion of the site administrator and will be based on factors including, but not limited to, the following:

- 1. Completion of appropriate volunteer screening.*
- 2. A completed volunteer application on file.*
- 3. Tuberculosis clearance.*
- 4. Ability to work cooperatively with school personnel.*
- 5. Adequate communication skills.*
- 6. Persons volunteering in the classroom during the instructional day may not bring children with them without permission from the site administrator.*

Administrative Regulation Reviewed -1st Reading: July 15, 2010

2nd Reading & Adoption: August 19, 2010