Individualized Education Program

An IEP is a formalized, legal plan that … identifies a student’s educational needs and sets goals for meeting those needs. Specific educational settings and/or support services in the least restrictive environment (LRE) are discussed and determined by the IEP team members.

Key Components of an IEP:
1. Confirming the student’s background information including age, grade, address, and school of residence
2. Determining whether the student meets eligibility requirements for special education, as determined by assessment and educational code
3. Establishing the student’s Present Levels of Performance
4. Generating goals in areas of educational need
5. Determining special education settings and/or supports to meet the goals
6. Determining modifications and/or accommodations necessary to support the student’s progress
7. Generating Team Meeting Notes to summarize the IEP meeting

Mission
Our Special Education Staff is committed to providing specialized academic and behavioral supports & services to students with exceptional needs in order to fully engage them in high quality learning environments that challenge and prepare them to be well-rounded, active members of a global society.

Our Special Education Staff has identified four key commitments that will ensure this mission is fulfilled:
1. Responsiveness – timely communication with students, parents, and staff
2. Guidance – program implementation in accordance with federal and state laws
3. Support – to create stimulating learning environments
4. Resolution – to ensure a free and appropriate public education for all students

Matthew J. Doyle, Ed.D.
Executive Director
1234 Arcadia Avenue
Vista, CA 92084
760-726-2170 X2257
www.vusd.k12.ca.us
For additional resources, visit www.nccse.org

Vista Unified School District
IEP Process and Procedures

A Quick Reference Guide for Parents, Teachers, and Administrators
IEP Meeting Process

~Individualized Education Program (IEP) meetings occur for a variety of reasons including initial IEPs, annual IEPs, triennial IEPs (typically every 3 years) and transition IEPs. Assessment is required at initial and triennial IEP meetings, to determine whether a student is eligible for special education services. The student must meet eligibility criteria in one or more of 14 disability categories, as outlined by educational code.

~The IEP team consists of the parent/guardian, school district administrator, special education teacher, and general education teacher. Other team members include providers listed on the Services page of the IEP document. When assessments have been completed, team members who completed those assessments, such as a school psychologist, will also participate.

~The IEP team reviews progress toward previous goals, discusses the student’s Present Levels of Performance based upon data & assessment, generates goals in areas of educational need, and determines the educational setting, services, and supports necessary for that student’s educational progress. Following the IEP meeting, the parent or legal guardian may choose to sign agreement immediately, or take a copy of the IEP paperwork home for review.

The Vista Unified School District is committed to meeting each student's individual, educational needs as it offers a Free and Appropriate Public Education (FAPE) in the least restrictive environment (LRE).