

Navigating Special Education

With the many uncertainties created by the COVID-19 pandemic and rapidly changing guidance from our state and county officials, VUSD's Special Education Department would like to take this opportunity to re-affirm its commitment to consistently and proactively communicate and engage with our parents.

While we know you have access to the website and multiple documents of support, there are times when you need to speak with someone to help you navigate the system.

This is a simple, step-by-step document that will hopefully provide a quick reference to support from the Special Education Department.

I am new to the district and my student has an IEP, how do I begin?

- ❖ Call Student Services to determine your school of residence
 - 760-726-2170 ext. 92180
- ❖ Register online for the school of residence
[Vista Unified School District Web Site](#) click on the [Registration tab](#) and follow the prompts
- ❖ Inform the school of residence that your student has an IEP and provide a copy
- ❖ Call the Special Education Department to inform them your student has an IEP
 - 760-726-2170 ext. 92902

How do I contact my student's case manager?

- ❖ You may call the school and leave a phone number or email for them to get back to you.
- ❖ You may call the Special Education Department if you are unable to get hold of the case manager
 - 760-726-2170 ext. 92902

How do I request an IEP meeting?

- ❖ You may call or email your student's case manager or classroom teacher to request a meeting
- ❖ You may call the Special Education Department if you are unable to get hold of the case manager

➤ 760-726-2170 ext. 92902

Special Education Department Contacts

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Please feel free to visit our Department web page should want more information

[Special Education Department Web Page](#)